

CREATIVE CHILDREN'S CENTER

Parent Membership/Commitment Form

Since 1990, Parent participation has been the foundation of CCC's collaborative education program. We believe strongly in the idea of three equal teachers. The Parent, the Teacher, and the Environment play balanced roles in supporting the children who attend CCC. Together we are able to achieve this balance and support a child's right to a quality and loving education. Our grassroots program would not exist if it wasn't for the work of those who came before and the commitment of you who are just beginning.

The following is a list of the responsibilities for CCC parents. Please read this list, then sign at the bottom and return to CCC with your child's paperwork. The purpose of this list is to guarantee that all membership expectations are clear to all before the year begins. Please call us if you have any questions regarding the following.

Membership Checklist:

1. Attend the **mandatory** fall all school Orientation. If a family registers after orientation, they will need to schedule an orientation make-up with the class representative or a council member.
2. Read the handbook thoroughly. (You will receive the handbook at Orientation or upon registration).
3. Fulfill all yearly financial responsibilities as outlined upon registration. CCC's budget is based on a standardized school year. For your convenience CCC's yearly tuition is divided into nine monthly payments.
4. Maintain your child's paperwork and update information as it changes:
 - Child Information & Emergency Authorization
 - Parent and Child Profile
 - Parent Commitment Form
 - Certificate of Immunization
5. Provide school supplies. A list is reviewed and mailed out with the summer packet.
6. Serve as a **Parent Assistant** in the classroom the minimum requirement each month or choose the non-help tuition. *All parent members* will be scheduled to bring mini meal and drink for the class on a rotating basis. Parent assistants must sign up to help by the 15th of the previous month for the next month's help day. If a parent is unable to work on his or her scheduled day, he/she is asked to trade with another parent in the class. If a month passes when a parent did not fulfill the required classroom responsibilities the non-help tuition will be added to the next month's tuition billing. On your parent help days, please arrive 25 minutes before class to set up, and stay 30 minutes after to clean up. **Parent assistants may not leave until all children are picked up and the parent has checked with the teacher.**
7. Participate in field trips as a *driver or chaperone*, on a rotating basis approximately once every other month. How often a parent drives will depend on the class size and the number of spaces per car. Appropriate car seats or booster seats are required for all children and siblings are not able to attend fieldtrips for safety reasons. (The Play Pals class and the Tiny Tot class do not go on fieldtrips.)
8. Sign-up for a parent support job, serve on a committee, **or parents may choose to buy out for \$500 for the year.** The jobs may benefit the entire school or parents may choose to fill a job needed within a classroom. A list of support job committees is included in the summer packet and in the handbook.
9. Attend two out of five work parties per year. Parents may choose to buy out for \$50 for one party or \$100 for both. Work parties are held on Saturdays.
10. Participate in the school fundraisers or choose the buy out option. The fall fundraiser is a dinner/auction; the spring fundraiser is a plant sale. Other fundraisers may be organized to support specific needs such as teacher education. Although we hope that everyone will support our goal, these optional events are not required.
11. **If a parent has a grievance, follow the appropriate procedures as depicted in the CCC Handbook.**

I have read the above and acknowledge my commitment as members of Creative Children's Center.

Signed: _____ Date: _____

Child: _____ Class: _____